

NOTE ON LOGISTICS

**Green Growth and Sustainable Development Forum
5-6 December 2013, Paris, France**

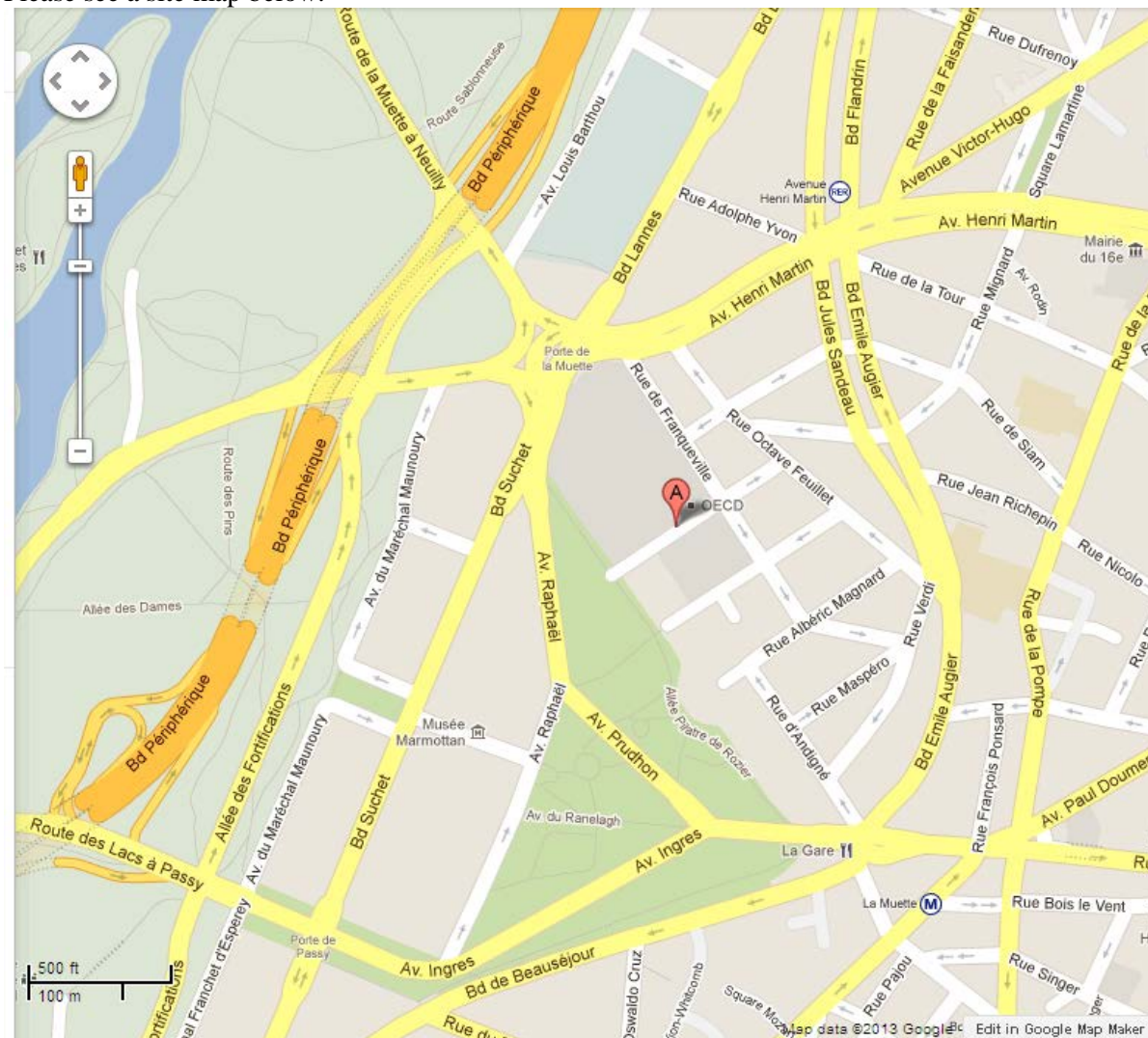
MEETING VENUE

The meeting will take place on **5-6 December 2013** in the **meeting room CC 1 of the OECD Conference Centre**, at the OECD Headquarters (Address: **2 rue André-Pascal, Paris 16th district /arrondissement**).

The meeting starts at 09 a.m. on 5 December. Please present your **ID with photo at the reception** and you will be granted an access badge if you have registered in advance to this event. Please allow enough time for the security and access procedures on the first day, as several other events will be taking place at the Conference Centre at the same time with a large number of visitors. Please keep your badge with you until the end of the meeting.

The closest metro stations to the OECD Conference Centre are: **La Muette (line 9)**, and **Henri Martin (RER C)**. For more information on public transportation in Paris, please visit: http://www.ratp.fr/en/ratp/c_21879/tourists/

Please see a site map below:



FROM CHARLES DE GAULLE (CDG) AIRPORT

The area around CDG is known as Roissy, and the airport is often called Roissy - Charles de Gaulle Airport. Here are your basic options for getting from CDG into Paris and the minimum travel time required:

-- Train RER B + Metro, 30-45 minutes

-- Bus: 40-50 minutes

Access by Train

The RER is Paris's system of fast suburban trains, and you'll be taking the one designated RER B3 into the city. There are two RER stations at the airport: Roissy CDG 1, in the Terminal 1 complex and Roissy CDG 2/TGV, in the Terminal 2 complex. Note, the designation B3 refers to the branch of the [RER B](#) train system that goes to- and from the airport (among other places). This is important to keep in mind for your return journey to the airport: Be sure to get on a B3, not a B5.

Access by Bus

Air France Coach Line 2 leaves from several points in the airport and makes two stops in Paris: Porte Maillot, and Place Charles de Gaulle (at the Arc de Triomphe). Trip time is about 40 minutes. Place Charles de Gaulle is a transportation hub, so you can take the metro from there.

Air France Coach Line 4 departs from several points in the airport and stops at Gare de Lyon and Montparnasse (two major train stations). Depending on where your accommodation is located, these stations may offer good public transport connections to your destination.

Roissybus. This bus takes you from the airport to Place de l'Opéra which is in the heart of Paris. Travel time is about 45 minutes. As usual, the metro is nearby.

More information on the Air France coach service is available at: <http://www.lescarsairfrance.com/en.html>

FROM ORLY AIRPORT

Access by Train

ORLYVAL is an automatic (driverless) metro line that links the Orly airport and the RER station "Anthony". From there, you should take RER B4 to the city. From "Anthony" go with the RER B4 until the station "Châtelet-les Halles" and then find your appropriate metro connection from there. .

Note the designation B4 as this refers to the branch of the [RER B](#) train system that goes to and from the airport (among other places). This is important to remember when you'll returning to the airport: be sure to get on a B4, not a B2.

Access by Bus

ORLYBUS is a special bus service that links the Orly airport and "place Denfert-Rochereau" in Paris. As usual, the metro is nearby. Trip time is about 30 minutes.

More information on the Orlybus service: http://www.ratp.fr/en/ratp/r_61866/orlybus/

HOTELS NEAR THE OECD

Please find information about hotels near the OECD here:

<http://www.oecd.org/site/conferencecentre/hotelsclosetooecd.htm>

Kindly note that the conference organisers are not in a position to make any hotel bookings on your behalf. Each participant is responsible for arranging his/her own accommodation in Paris.

MEETING DOCUMENTS, INTERPRETATION AND OTHER SERVICES

- We are trying to keep the meeting as **paperless** as possible; printing of hard copies will be kept to a minimum, and reserved only for documents that were not made available on the GG-SD Forum website (<http://www.oecd.org/greengrowth/gg-sd-2013.htm>) ahead of the meeting.
- The conference website will be updated continuously with documents and presentations as they become available.
- The language of the Conference is English and French. **Simultaneous interpretation** in English and French will be provided.

- **WiFi service** is available for visitors to the Organisation. The HotspotOECD service (network name = HotpsotOECD) is available in the Conference Centre.. This service is open and does not require the use of an access code.

MEALS, CATERING FACILITIES

- **COFFEE** will be provided at the scheduled coffee breaks during the meeting.
- **LUNCH will not be provided** for participants during the Forum. Participants can have lunch at one of the following catering facilities in the OECD Conference Centre:
 - A coffee bar on the conference centre level, open all day from 08.30 to 17.00 for coffee and sandwiches.
 - A cafeteria (Espresso, on level -1 of the Conference Centre) with 132 seats, open from 08.00 to 17.00 offering breakfast, lunch, salads, sandwiches and snacks throughout the day.
 - A self-service restaurant (Buffet du Parc, on the ground floor of the Conference Centre), open from 11.45 until 14.15 and seating 700 per service. It provides a range of set menus and a wide choice of starters, main courses, grill-cook food and sweets.
 - A restaurant with waiter service (Restaurant des Nations, on level 1 of the Conference Centre, above the self-service restaurant) offering simple and refined dishes and open from 12.00 until 14.00.
- Forum participants are invited to a welcome **COCKTAIL** on Thursday 5 December at 18h15 (at the end of the last plenary session of the day). The reception will be held , in the Buffet du Parc in the OECD Conference Centre.

FURTHER INFORMATION

Please visit the OECD website for further practical information about the Conference Centre and its services such as access, badges, catering and bookshop.:

<http://www.oecd.org/site/conferencecentre/>

For any logistical questions, please contact Nora PAPP:

E-mail: Nora.Papp@oecd.org

Tel: +33 1 45 24 13 29